



**BEN FRANKLIN TRANSIT
BOARD OF DIRECTORS REGULAR BOARD MEETING
Thursday, November 12, 2015 at 7:00 p.m.
1000 Columbia Park Trail, Richland, WA**

AGENDA

1. **Convene Board Meeting**
 2. **Roll Call** Michaela Dimas
 3. **Pledge of Allegiance**
 4. **Citizen's Public Comment/Introduction of Visitors**
 5. **Approval of Agenda**
 6. **Board Committee Reports – Meeting Notes included in the Board Packet**
 - A. Planning & Marketing Committee Bob Koch, Chair
 - B. Operations & Maintenance Committee Rick Miller, Chair
 - C. Admin & Finance Committee Steve Becken, Chair
 7. **Consent Agenda (Any item is open for discussion at Board or Public Request)**
 - A. Special Board Budget Meeting Minutes of October 8, 2015
 - B. Meeting Minutes of October 8, 2015, Regular Board Meeting
 - C. Payroll / Voucher Summary
 - D. Resolution 48-2015- Authorizing the Interim General Manager to Release a Request for Proposals for Consulting Services for Website Design Kevin Hebdon
 - E. Resolution 49-2015- Authorizing the Interim General Manager to Extend the Arc of Tri-Cities Contract by One Final Year Katherine Ostrom
- BFT Board Standing Committees Recommended Approval of Consent Items to the Full Board of Directors-**
8. **Action Items**
 - A. Resolution 50-2015- Authorizing the Interim General Manager to Increase Contract #942 Not-to-Exceed Amount with RH2 Engineering Inc. Jerry Otto
 - B. Resolution 51-2015- Adopt Fiscal Year 2016 Operating & Capital Budget Kevin Hebdon

-BFT Board Standing Committees Recommended Approval of Consent Items to the Full Board of Directors-

9. Discussion & Information Items

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| A. Dial-A-Ride Community Outreach 2015 All Senior Picnic | Katherine Ostrom |
| B. Follow-Up to the Board's Questions on Franklin Covey's 7 Habits of Highly Effective People Program | Gloria Boyce |
| C. Tulip Lane Park & Ride Update | Jerry Otto |
| D. Comprehensive Service Plan Study Update | Tony Kalmbach |

10. Staff Reports & Comments

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| A. Legal Report | Jeremy Bishop |
| B. Boarding Report | Tony Kalmbach |
| C. Treasurer's/Budget/Sales Tax Reports | Kevin Hebdon |
| D. General Manager's Report | Gloria Boyce |

11. Board Member Comments

**12. Next Meeting – Thursday, December 10, 2015 – 7:00 p.m.
1000 Columbia Park Trail, Richland WA**

13. Executive Session

14. Adjournment