



**BEN FRANKLIN TRANSIT  
BOARD OF DIRECTORS REGULAR MEETING  
Thursday, March 14, 2013/7:00 p.m.  
1000 Columbia Park Trail, Richland, WA**

**AGENDA**

1. Convene/Roll Call
2. Pledge of Allegiance
3. Citizen's Public Comment/Introduction of Visitors
4. Approval of Agenda
5. **Board Committee Reports – Meeting Notes included in Board Packet**
  - A. Planning & Marketing Committee/Bob Koch, Chair  
(Meeting CANCELED)
  - B. Operations & Maintenance Committee/Chair, TBD  
(Meeting Minutes March 6, 2013)
  - C. Administration & Finance Committee/Steve Becken, Chair  
(Meeting Minutes March 7, 2013)
6. **Consent Agenda (Any item is open for discussion at Board or Public Request)**
  - A. Minutes of February 14, 2013 Regular Board Meeting
  - B. Payroll/Voucher Summary
  - C. Resolution 8-2013 – Declaring 2 Fixed Route Buses Surplus
  - D. Resolution 9-2013 – Declaring 19 Vanpool Vehicles Surplus
  - E. Resolution 10-2013 – Declaring 4 Dial-A-Ride Vehicles Surplus
  - F. Resolution 11-2013 – Authorizing the General Manager to extend the Agreement with Summit Law Group for Legal Services
  - G. Resolution 12-2013 – Authorizing the General Manager to extend the Agreement with Kelly Services, Inc for Temporary Staffing Services

**(BFT Board Standing Committees recommended approval of Consent Items to the Full Board of Directors)**

**(Continued on back page)**

**Board of Directors Agenda  
March 14, 2013/Page 2 of 2**

**7. Action Items**

- A. Resolution 13-2013 – Authorizing the General Manager to enter into Agreement To transfer four (4) bus options from Whatcom Transit to BFT
- B. Resolution 14-2013 – Authorizing the General Manager to enter into a Contract With Gillig LLC for four transit buses utilizing the Whatcom Transit Contract
- C. Resolution 15-2013 – Resolution Establishing a Title VI Policy to be used for Service Changes and All Fare Increases
- D. Resolution 16-2013 – Resolution Establishing an updated Policy for notification and Public Involvement Process for Service Changes and Fare Increases and Rescind Resolution 55-2008 in its entirety

**(BFT Board Standing Committees recommended approval of Action Items to the Full Board of Directors)**

**8. Discussion/Information Items**

- A. Dial-A-Ride Subcommittee and Citizens Advisory Committee Meeting Minutes February 11, 2013
- B. Board/Staff Reports on 2013 APTA Legislative Conference
- C. APTA Bus/Paratransit Conference, May 5-8, International Bus Roadeo, May 3-7, Indianapolis, IN

**9. Staff Reports & Comments**

- A. Legal Report
- B. Treasurer's/Budget/Sales Tax Reports
- C. Boardings Report
- D. General Managers Report

**10. Board Member Comments**

**11. Next Meeting – Thursday, April 11, 2013 - 7:00 p.m.  
**1000 Columbia Park Trail, Richland WA****

**12. Executive Session**

**13. Adjournment**

