

**BEN FRANKLIN TRANSIT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, May 9, 2019 at 7:00 p.m.
1000 Columbia Park Trail, Richland WA**

1. VICE-CHAIRMAN KOCH called the meeting to order at 7:00 p.m.
2. Roll Call: BOB KOCH (Vice-Chairman), RICH BUEL, BILL MCKAY, LISA STADE, STEVE BECKEN, PHIL LEMLEY and CLINT DIDIER

SHON SMALL, MATT WATKINS (Chairman) and NORMA NELSON (Non-Voting Union Representative) excused.

Staff: Gloria Boyce, Pat Roach – Legal Counsel, Jerry Otto, Keith Hall, Rob Orvis, Wendi Warner, Ali Madison, Ken Hamm, Julie Thompson, Tom Turner and Catherine Getic

3. Pledge of Allegiance

VICE-CHAIRMAN KOCH lead all in attendance in the Pledge of Allegiance.

4. Citizen's Public Comment/Introduction of Visitors

VICE-CHAIRMAN KOCH called for public comment on any item not further down on the agenda.

Shane Yoakum, Benton City resident stated that he was here regarding the 170 Route. He identified that he has written a letter to the Mayor of Benton City and DIRECTOR STADE, Mr. Yoakum read an excerpt from the letter (attached). Mr. Yoakum stated that he is asking for a three to four-month trial run for later service. He continued by stating an understanding that running a fixed route bus would cost more fuel, and that it would not be unreasonable to drop down to a Dial-A-Ride or extended Dial-A-Ride bus size to see if those numbers can be calculated accurately and provide a foundation to look at full scale service to this route at later hours. Mr. Yoakum stated that he was not aware of the last Public Comment session held at BFT, he also noted that these public comment sessions are scheduled during the day when most people are working. He offered his services to market this trial under his podcast and offering time to post signage in Benton City.

Matthew Branson, former employee expressed gratitude for time with BFT but wishes to offer feedback regarding the General Manager's performance as the Board prepares for the executive session to discuss her performance. Mr. Branson continued that as an employee who worked for her he has identified what he believes to be items that are done well and other items that could be improved. He identified that this information would be best provided in the format of executive session only.

Jennifer McAtee Dial-A-Ride passenger stated that it takes approximately one-half hour for the trip from her home to work and the earliest time for pick up is 6:00 am, the bus picks up two other people thus causing her to barely have enough time to make it to work on time. Additionally, Ms. McAtee stated that when she has an appointment to go to, if BFT picks up another passenger prior to her and end up running late BFT then causes her to be late to her appointment.

VICE-CHAIRMAN KOCH asked if, when scheduling the ride, there is a time selection.

Gloria Boyce, General Manager confirmed that a time selection is provided and that Ken Hamm, Director of Transit Operations will collect her contact information and look into her concerns.

VICE-CHAIRMAN KOCH called for any additional public comments to which there were none.

5. Approval of Agenda

VICE-CHAIRMAN KOCH called for a motion to approve the agenda as presented.

ACTION: STEVE BECKEN made, and LISA STADE seconded a motion to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

6. Recognitions

- A. Resolution 27-2019 Recognizing Ben Franklin Transit Employee Curt Rodrick, Facilities Maintenance Worker for his thirty-three (33) years of service

Bill Hale, Fleet Maintenance Supervisor stated that Curt Rodrick has served Ben Franklin Transit with dedication and enthusiasm since he first joined our staff on March 17, 1986. Curt submitted his letter of retirement from Ben Franklin Transit, which took effect April 19, 2019. BFT Maintenance Department would like to note their appreciation for the thirty-three years of service Curt Rodrick has given to Ben Franklin Transit, with the highest commendation for the manner in which he has performed his duties, his professionalism, his dedication to service, and his kindness. Curt has always been known to be a great team player, even when working in some of the harshest weather conditions the Tri-Cities has. Curt always had time to listen and lend a hand to help solve the various problems that would arise daily at Ben Franklin Transit. While performing a great job of his day to day duties, Curt always found the time to complete special requests such as hanging a message board or crafting a door holder or bookshelf from scratch. Curt enjoyed woodworking of any kind, which was an added benefit to BFT. Curt enjoyed reading and spending time with his family and we wish him all the best in his retirement.

VICE-CHAIRMAN KOCH presented Curt Rodrick with a Certificate of Commendation and a BFT Lifetime Pass.

ACTION: RICH BUEL made, and BILL MCKAY seconded a motion to approve Resolution 27-2019 Recognizing Ben Franklin Transit Employee Curt Rodrick, Facilities Maintenance Worker for his thirty-three (33) years of service. MOTION CARRIED UNANIMOUSLY.

7. Citizen's Advisory Network – None

8. Board Committee Reports

VICE-CHAIRMAN KOCH invited the committee chairs to report on their respective committee meetings.

A. Operations & Maintenance Committee, SHON SMALL, Chair

VICE-CHAIRMAN KOCH called for a review of the Operations & Maintenance Committee meeting. None of the Committee Members who attended the meeting were present this evening to provide overview. Minutes for the meeting were provided in the Board packet.

B. Planning & Marketing Committee, RICHARD BLOOM, Chair

DIRECTOR STADE stated that the Planning & Marketing Committee discussed the Title VI Program, following the Public Meetings and 30-day review period no applicable comments were received, this item is on the Consent Agenda this evening. Additional discussion included the demonstration services and 30-day comments period. Additional information can be found in the meeting minutes provided in the Board packet.

VICE-CHAIRMAN KOCH called for any questions to which there were none.

C. Administration & Finance Committee, STEVE BECKEN, Chair

DIRECTOR BECKEN stated the Administration & Finance Committee discussed the State Auditor's Office 2018 Financial Statement and Federal Single Audit Report and BFT's Capital Improvement Plan both of which are on the Action Item Agenda this evening. An Informational Item on Ridership was discussed in addition to the routine items.

VICE-CHAIRMAN KOCH called for any questions to which there were none.

9. Consent Agenda (Any item is open for discussion at Board or Public Request)

A. Approval of April 11, 2019 Regular Board Meeting Minutes

B. Approval of April 18, 2019 Special Board Meeting Minutes

C. April Voucher Summary

April 2019 vouchers audited and certified by Ben Franklin Transit's auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been emailed to the Board members May 3, 2019.

Payroll

Check Register Number	Check Number/ Number	Date of Issue	In the Amount		
507-19	80272	80288	04/12/2019	\$474,513.27	Payroll
508-19	80289	80305	04/26/2019	\$471,574.55	Payroll

Total \$946,087.82

Non-Payroll Vouchers

Check Register Number	Check Number/ Number		Date of Issue	In the Amount	
125-19	71001	71045	04/05/2019	\$385,424.22	MDSE
126-19	2782	2792	04/09/2019	\$2,156.00	TRAVEL ADV
127-19	71046	71111	04/11/2019	\$130,296.67	MDSE
128-19	71112	71112	04/12/2019	\$1,695.91	MDSE
129-19	ACH TRANS		04/18/2019	\$818,412.79	ACH TRANS
130-19	71113	71185	04/19/2019	\$244,774.11	MDSE
131-19	2793	2793	04/19/2019	\$308.00	TRAVEL ADV
132-19	2794	2797	04/26/2019	\$428.25	TRAVEL ADV
133-19	71186	71259	04/26/2019	\$299,445.73	MDSE
134-19	ACH TRANS		04/30/2019	\$204,943.01	ACH TRANS
135-19	2784,2786		04/30/2019	(\$498.00)	VOID TRAVEL

Total: \$2,087,386.69

Check register numbers 507-19 to 508-19 and 125-19 to 135-19;

In the total amount of: \$3,033,474.51

- D. Resolution 28 – 2019 Authorizing the General Manager to Release Proposals for Drivers Uniforms
- E. Resolution 29 – 2019 2019 Title VI program & Language Assistance Plan Adoption
- F. Resolution 30 – 2019 Service Plan Recommendations Replacing Current Demonstration Service & Commencement of Public Involvement Process and 30-Day Comment Period

VICE-CHAIRMAN KOCH read aloud the items on the Consent Agenda. The floor was opened for comments and questions. VICE-CHAIRMAN KOCH called for a motion on the Consent Agenda as presented.

ACTION: STEVE BECKEN made, BILL MCKAY seconded a motion to approve the Consent Agenda as presented. MOTION CARRIED UNANIMOUSLY.

(BFT Board Committees Recommended Approval of Consent Items to the Full Board of Directors)

10. Action Agenda

- A. Resolution 31-2019 Adoption of Resolution 31-2019 Approving BFT's Capital Improvement Plan

Julie Thompson, Senior Budget and Grants Analyst stated that the of a six-year Capital Improvement Plan (CIP) prioritizes resources in efforts to maintain existing assets in good repair and allow for continued enhancements to the transit system. The CIP is summarized in the Program

of Projects (POP) as found inside the Transit Development Plan (TDP) and finally, the annual budget process funds the approved projects as part of the Budget.

The CIP is developed within BFT's Transit Asset Management (TAM) Plan, the State of Good Repair Policy and Fleet Replacement Schedules.

Once approved, these projects are then programmed in planning documents and grants as well as developed in future capital budgets. Amounts listed for each project are estimates and will be fine-tuned through the annual budget process.

Existing Project Revisions

FLT0024 (2020) – Electric Bus increases from \$1,704,880 to \$2,835,000. The quantity of vehicles changed from up to 2, to up to 3, due to a Dept. of Ecology Grant Application. Cost estimates have been updated.

FLT0030 (2022) – Electric Bus increases from \$1,756,540 to \$1,984,500 due to updated cost estimates for all-electric buses.

FLT0038 (2024) – Electric Bus increases from \$1,791,846 to \$2,083,225 due to updated cost estimates for all-electric buses.

FAC0002 – Maintenance Facility Upgrades increases from \$1,763,235 to \$2,105,735. This project includes a fluid management system, oil tanks, hoist and compressor replacements, and updates to the HVAC system. The increase is due to adding project amounts for year 2025.

FAC0005 – MOA Office Build Outs increases from \$1,690,000 to \$1,890,000 for campus improvements such as office buildouts, remodels for space planning and other improvements associated with the growth in support staff demands. The increase is due to adding project amount for year 2025.

TEC0010 – I.T. Related Projects – Increase of \$1,000,000 to the I.T. project bucket which includes multiple upcoming I.T. related projects estimated at \$2,933,551. Anticipated projects within this bucket include a phone system replacement, records management and archiving software system, computer hardware, software, and other tech support equipment as well as non-vehicle related information technology systems. The increase is due to adding project amount for year 2025.

TSS0001 – Security Plan (Formerly FAC0016) increases from \$1,625,000 to \$1,750,000 to allow for a comprehensive review of agency security and implement equipment such as automatic gating, security cameras, and other security equipment. This project is ongoing and meets a requirement of Federal 5307 formula funding, 1.0% of annual apportionments are dedicated for security related projects. The increase is due to adding project amount for year 2025.

New Project Approvals

FLT0042 – (2025) DAR \$822,971 for vehicle replacement. This project follows fleet replacement standards and the Fleet Management Plan.

FLT0043 – (2025) Non-Revenue: Service Truck \$71,644 for vehicle replacement. This project follows fleet replacement standards and the Fleet Management Plan.

FAC0024 – Alternative Fuel Vehicles Infrastructure - This project would construct the infrastructure needed to support alternative fuel vehicles and complies with RCW 43.325.080 goals to adopt alternative fuel. Estimated costs are \$1,280,000. The project is estimated to be completed in 2021.

FAC0025 – Transit Center Re-Use – This project includes the evaluation of de-emphasized transit centers to determine the best re-use of the underutilized property. The location of all three of these parcels lend themselves to joint venture Transit Oriented Development (TOD), including such features as vanpool and shared ride parking spaces, Estimated costs are \$1,620,000 and projects are projected to be completed in 2025.

FAC0026 – Neighborhood Park-and-Ride Facilities – This project would construct neighborhood focused park-and-ride lots to serve the vanpool program. Estimated costs are \$2,315,000. This project is expected to be completed in 2025.

EQP0015 – Garbage/Compactor Truck - This project would purchase a dedicated small-scale garbage truck to assist in the maintenance of transit system routes, providing an efficient approach to refuse pickup. Estimated cost of \$97,000. The project is estimated to be completed in 2020.

TEC0014 – Onboard Transit Signal Priority (TSP) – This project consists of the integration, engineering and rules needed to present signal priority to the jurisdictions as well as the equipment to implement the project. Estimated cost for this project is \$300,000.

TEC0015 – Electronic Fleet Pre-Trip Inspection and Record System – This project would purchase an electronic inspection system for coach operators to use to inspect buses for safety compliance and defect detection. Estimated cost for this project is \$158,000.

TEC0017 – I.T. Related Projects – Consolidated Transit Reporting Software – This project would purchase a data consolidation and reporting software tool that focuses on transit specific key performance indicators and federally mandated reports. Estimated cost for this project is \$300,000.

PLN0005 - 2020-2025 Long Range Service Corridor & Infrastructure Study – This project will evaluate, design and implement long-range service corridors and other infrastructure needs. Estimated cost for this project is \$7,000,000.

New Project Approvals – Increase to the 2019 Capital Budget

EQP0014 – Electric Forklift - This project would replace the current 1985 diesel forklift with an electric forklift. The current forklift has exceeded its useful life benchmark. Estimated cost for this project is \$95,000.

TEC0016 – I.T. Related Projects - Safety Hazard Reporting / Training & Performance Tracking Software – This project would purchase a software system to track safety hazards, training and performance to comply with FTA requirements. Estimated cost for this project is \$25,000.

Ms. Thompson stated that there is an overall increase in the Capital Improvement Plan of \$17.4 million. This total amount includes out-of-year planning and expenditures by department as follows: Fleet-\$2.5 million, Facilities-\$5.7 million, Equipment-\$192 thousand, Transit Technology-\$1.8 million, Transit Security and Safety-\$125 thousand, Planning and Studies-\$7 million. Ms. Thompson continued that of the \$17.4 million BFT is only requesting budget authority for \$120 thousand at this time.

BILL MCKAY asked why BFT would be requesting approval at this time for projects expected in 2025. Ms. Thompson explained that this is approval for the plan of projects and that this plan also assists in creating the Transit Development Plan (TDP). BILL MCKAY asked to confirm whether BFT is asking for authority to spend money or to place these items in the plan for down the road. Ms. Thompson verified that this is approval to place these items in the plan with the exception of the \$120,000 requested adjustment to the Capital Budget that is being requested approved for spending.

BILL MCKAY continued by asking what the estimated cost of an electric bus is compared to a standard bus. Ms. Thompson responded that the cost difference is approximately \$450-500 thousand dollars. BILL MCKAY followed by asking how long the electric busses will operate on a single charge. Jerry Otto, Assistant General Manager responded that electric buses cost approximately \$800,000 today, diesel buses cost approximately \$500-550,000 depending on added features resulting in an approximate \$300-350,000 difference. Jerry Otto continued by stating that BFT operates a bus for 14 years, the manufactures warranty on the electric batteries for the electric bus BFT is currently testing is 12 years. In the first six years of running the electric bus no cost for fuel is required, as such immediate savings of the unused fuel is applied, that savings ultimately culminates enough to pay for the electric bus for the remaining six years. In this scenario the diesel bus is adding to the overall cost of the vehicle due to the required purchase of fuel. BILL MCKAY asked about the cost for the electricity to charge the vehicle. Mr. Otto responded that in the tri-cities the lowest cost energy is electricity.

Mr. Otto requested a repeat of the battery question. BILL MCKAY repeated the question regarding the length of operation on one charge to the batteries. Mr. Otto replied that the electric bus that BFT is currently testing averages 150 miles on a full charge, that BFT charges the bus overnight and the battery requires approximately three hours to fully charge. BILL MCKAY asked what the needed mileage distance would be for normal daily operation. Mr. Otto replied that ultimately the daily total mileage would need to be approximately 225 miles. Mr. Otto identified that some manufacturers are stating that their electric busses run up to 280 miles on a single charge. In summary, the bus in testing would not fit our current needs. The electric bus currently in BFT's fleet averages approximately 100 miles to a charge. LISA STADE asked about performance in cold weather and on hills. Mr. Otto identified that that is a larger issue when it comes to efficiency, but it is not just cold weather that creates a power drain, it is hot weather also due to the running of Air Conditioner. Other agencies are testing and identifying that you lose range when combating overly cold or overly hot weather. Manufacturers are researching ways to extend the range dealing with the real-world applications.

CLINT DIDIER asked what the manufacturer's warranty is on the batteries. Mr. Otto responded that it depends on the manufacturer what that warranty coverage is. BYD, the manufacturer of the engine BFT is testing, has a 12-year warranty. Cummins warranties the batteries on the newly unveiled Gillig electric bus for six years. CLINT DIDIER responded by asking what percentage of coverage that warranty offers. Mr. Otto replied that in those instances the warranty coverage is at 100%. Mr. Otto noted that there would also be the option for extended warranty purchases.

CLINT DIDIER asked about the memory cycle on the batteries. Mr. Otto replied that the memory cycle is no longer applicable, these new batteries do not include the memory cycle. CLINT

DIDIER followed that by asking the time required to fully charge the bus. Mr. Otto responded that the time to fully charge the vehicle is three hours.

LISA STADE asked directly of Mr. Otto if his intention is to hold off on purchase of these electric busses until the technology meets with the overall service needs of BFT. Mr. Otto replied yes, BFT will be looking at the timeline to purchase until electric bus service will be comparable to the service provided by diesel busses. CLINT DIDIER noted that alternative life extension is solar power asking if BFT has considered this option. Mr. Otto noted that BFT is looking at solar panels on the roof of the busses to charge while the vehicle is in use along with installing solar panels and power storage units on BFT property that would charge and fill the storage units that would then charge the vehicle using renewable energy during the night. LISA STADE asked if the current legislation encourages electric vehicles. Mr. Otto confirmed and followed up by noting that BFT has been awarded the VW Grant to assist in the cost for an electric bus. BFT is also looking into in ground charging stations in the transit center bays that while the bus is stopped at the center it would be charging, additionally there are overhead charging stations that provide similar options and in these scenarios the bus would run all day.

BILL MCKAY asked what the daily cost of diesel is. Bill Hale replied that the average usage is 50 gallons.

LISA STADE verified the cost of the electrical forklift. Julie Thompson confirmed that the overall cost adjustment to the Capital Budget is \$120,000 and the forklift is \$95,000.

ACTION: STEVE BECKEN made, BILL MCKAY seconded a motion to approve Resolution 31-2019 Adoption of Resolution 31-2019 Approving BFT's Capital Improvement Plan. MOTION CARRIED UNANIMOUSLY.

B. Resolution 32-2019 Receive and File the WA State Auditor's Office 2018 Financial Statement and Federal Single Audit Reports

Rob Orvis, Interim Director of Administrative Services deferred to Julie Thompson to present this item. Julie Thompson, Senior Budget and Grants analyst stated that the Washington State Auditor's Office (SAO) began the 2018 Financial Statement and Federal Single Audits at Ben Franklin Transit on March 18, 2019. In a Financial Statement Audit the SAO performs audit procedures in accordance with Government Auditing Standards to obtain reasonable, not absolute, assurance whether our financial statements are free of material misstatements. They are also required to report any significant deficiencies and material weakness in internal controls if noted. Finally, the SAO is required to report noncompliance with provisions of laws, regulations, contracts and grant agreements that could have a direct and material effect on the accuracy of the financial statements.

A Federal Single Audit or grants compliance audit is prescribed by the Office of Management and Budget (OMB) Circular A-133. This audit is required when federal grant expenditures exceed \$750,000 in a fiscal year. This audit evaluates the effectiveness of internal controls and determines compliance with federal requirements for our Federal Transit Formula Grants.

An Audit Entrance Conference was held on March 26, 2019. The SAO has now completed their review and an Audit Exit Conference was held on April 19, 2019 to discuss the audit results. Their report notes no findings or other significant deficiencies, material weaknesses, noncompliance with laws, regulations, contracts, or grant agreements. The SAO has determined current controls to be effective and that BFT is compliant with the Federal Transit Formula Grant requirements.

ACTION: STEVE BECKEN made, RICH BUEL seconded a motion to approve Resolution 32-2019 Receive and File the WA State Auditor's Office 2019 Financial Statement and Federal Single Audit Reports. MOTION CARRIED UNANIMOUSLY.

Gloria Boyce, General Manager noted that during the past few weeks, several requirements have come due by BFT including the Triennial Review, the National Transit Database Report which requires entries from the State Audit Report, along with the completion of the Capital Improvement Plan presented earlier. Due to staff shortages in the financial department all these requirements fell to Julie Thompson to complete. On behalf of BFT Ms. Boyce would like to recognize the dedication and hard work that Ms. Thompson has shown over the last few weeks to complete these projects.

11. Discussion & Informational Items - NONE

12. Staff Reports & Comments

A. Legal Report

Pat Roach, Legal Counsel stated that there is no legal report this evening. There is need for an executive session for approximately 30 minutes pursuant to RCW 42.30.140(4)(b).

B. Financial Report

Julie Thompson, Senior Budget & Grants Analyst stated for March 2019 year to date BFT stands roughly \$73,000 under prior year to date and total operating expenditures are approximately \$103,000 under prior year to date. Treasurer's report included March information: deposits are secure, over \$5.8 million remaining in undesignated reserve funds. Sales Tax revenue decreased 7.4% in April 2019 for February 2019 business as compared to February 2018. BFT notes a year to date decrease of 3.7% as compared to the same periods in 2018. Receipts in April for February sales were \$2.4 million.

VICE-CHAIRMAN KOCH opened the floor for questions and comments to which there were none.

C. General Manager's Report

Gloria Boyce, General Manager, provided the Board with a review of this month's notable topics:

- Government Affairs Update
 - Federal:
 - No pertinent news.
 - State:
 - The budget was approved without major changes to public transit funding. BFT was notified that we have been successful in the Regional Mobility Grant for \$6.4 million towards transit hubs.

- Operations:
 - Operations met all scheduled pullouts this month.
 - Thursday, April 25, National “Get on Board” day, BFT experienced an 11% increase in average daily ridership. Thanks to BFT’s Marketing team for a great campaign.
 - Since our last Board meeting, we presented our annual report to Franklin County and Benton City. In the next two weeks we will finish up this year’s effort in Pasco, West Richland and Richland.
 - Twenty-four of our new shelters are set to ship by the first of next week arriving by the end of month.
 - APTA’s Bus Roadeo next week, with our team of Gabe Beliz as the state winner, and Caleb Suttle as BFT winner will compete on May 18 and 19th in Louisville, Kentucky. BFT has a long history of National winner and top 3 placement.
 - Sunday, June 9 is BFT’s Annual Roadeo. Winners will advance to participate in the state Roadeo in August and then again next year in the nationals. After the Roadeo, BFT will hold our annual company picnic at Columbia Point Park in Richland sponsored together with our BFT Employee Association.
 - We received notification today that Phil Lemley has been appointed as the interim representative for the City of Richland.

Ms. Boyce opened for questions to which there were none.

LISA STADE asked if a question and answer session with Mr. Matthew Branson can be completed as the information he has offered is relevant and time sensitive. BILL MCKAY noted that he would also like to hear what Mr. Branson has to say. Pat Roach, Legal Counsel noted that if the nature of the comments would refer to the annual evaluation of the General Manager than that information would be best suited for executive session. LISA STADE replied with the request that this RCW be added to this evenings executive session. VICE-CHAIRMAN KOCH noted that the comments would go along with the results in the next meeting. LISA STADE noted that it would be applicable in this meeting due to the time-sensitive nature of the information and that she was not aware of the reason for the executive session until it was stated in the legal review item 12A. Pat Roach confirmed that this evenings executive session was not intended for employee review but to discuss the upcoming collective bargaining unit meetings scheduled for later in the year. Mr. Roach identified that the comments would be best heard in executive session and that it would be up to the Board whether this be discussed this evening. LISA STADE noted that it is her suggestion to add this RCW to this evenings executive session to provide time for review of the information and not be required to make a rushed decision should the information be provided next month.

ACTION: LISA STADE made a motion to add the RCW regarding the evaluation of an employee to tonight’s executive session and to hear Mr. Matthew Branson’s comments in that time. Motion was seconded by BILL MCKAY. **MOTION CARRIED BY MAJORITY**

VOTE 4-3 whereas RICH BUEL, STEVE BECKEN and BOB KOCH voted against the motion.

13. Board Member Comments

- A. CLINT DIDIER – No report
- B. LISA STADE – Gloria Boyce presented the Jurisdiction Presentation to the City of Benton City.
- C. STEVE BECKEN – No report
- D. BOB KOCH – Gloria Boyce recently presented to Franklin County.
- E. RICH BUEL – No report
- F. BILL MCKAY – No report
- G. PHIL LEMLEY – No report

14. Next Meeting:

Regular Board Meeting – Thursday, June 13, 2019 at 7:00 p.m.
BFT MOA Board Room, 1000 Columbia Park Trail, Richland WA

15. Executive Session

Regular meeting went into recess at 7:53 p.m.

VICE-CHARMAN KOCH stated executive session for planned information as stated in item 12A would last 30 minutes, until approximately 8:23 p.m. Time allotted will be announced for the additional item approved for discussion. No Action anticipated under either item. Meeting will adjourn at completion of the executive session.

At 8:27 p.m. Pat Roach, Legal Counsel announced in the hallway that executive session for RCW 42.30.140(4)(b) will be extended to approximately 8:40 p.m.

At 8:44 p.m. Pat Roach Legal Counsel announced in the hallway that item one in executive session has completed. Mr. Roach invited Mr. Matthew Branson to join executive session and that he has been allotted approximately ten minutes to share his thoughts. Secondary item pursuant to RCW 42.31.110(1)(g).

16. Adjournment

VICE-CHAIRMAN KOCH adjourned the BFT Board of Directors meeting following no action in executive session at 8:57 p.m.

Meeting recorded by:
Catherine Getic, Interim Clerk of the Board
May 09, 2019