



**BOARD OF DIRECTORS
REGULAR BOARD MEETING
Thursday, July 12, 2018 at 7:00 p.m.
1000 Columbia Park Trail, Richland WA**

- 1. Convene Board Meeting**
- 2. Roll Call** Amanda Para
- 3. Pledge of Allegiance**
- 4. Citizen's Public Comment/Introduction of Visitors**
- 5. Approval of Agenda**
- 6. Recognitions**
 - A. Resolution 19 – 2018 - Recognizing Ben Franklin Transit (BFT) Employee, Cathy Ricard's Twenty-Six (26) Years of Service Bill Hale
 - B. Resolution 20 – 2018 - Recognizing 2018 National Safety Council Safe Driver Award Recipients Ken Hamm /
Jim Thielke
 - C. Resolution 21 – 2018 - Recognizing Caleb Suttle's participation in the 2018 American Public Transportation Association (APTA) 2017 International Rodeo Competition Event Ken Hamm /
Jim Thielke
 - D. Resolution 22 – 2018 - Recognizing Gabe Beliz's participation in the 2018 American Public Transportation Association (APTA) 2017 International Rodeo Competition Event Ken Hamm /
Jim Thielke
 - E. Resolution 23 – 2018 - Operations Employee of the Year: Pat Hackney, Coach Operator Gloria Boyce
 - F. Resolution 24 – 2018 - Support Employee of the Year: Angie Timmins, Human Resources Analyst Gloria Boyce
 - G. Resolution 25 – 2018 - Team of the Year: Planning Department – Kevin Sliger, Chad DeMeyer and Mary Coates Gloria Boyce
- 7. CAN Report – None**

8. Board Committee Reports – Meeting Notes included in the Board Packet

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| A. Operations & Maintenance Committee – Cancelled | Rick Miller, Chair |
| B. Planning & Marketing Committee | Richard Bloom, Chair |
| C. Administration & Finance Committee | Steve Becken, Chair |

**9. Consent Agenda
(Any item is open for discussion at Board or Public Request)**

- A. Approval of May 10th, 2018 Board Meeting Minutes
- B. May Voucher Summary
- C. June Voucher Summary
- D. Resolution 26 – 2018 - Authorizing the General Manager to declare vehicles identified in Exhibit “A” as surplus and dispose per Resolution 62-2014

10. Action Items

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| A. Resolution 27 – 2018 - CAN Application Michelle Chunn | Ali Madison |
| B. Resolution 28- 2018 – Authorizing the General Manager to Release Proposals for Bus Stop and Transit Center Shelters | Bill Barlow |
| C. Resolution 29 – 2018 – Receive and file the WA State Auditor’s Office 2017 Financial Statement and Federal Single Audit Reports | Kevin Hebdon/
Matthew Branson |
| D. Resolution 30-2018 – Proposed Headcount Adjustments | Wendi Warner |
| E. Resolution 31 – 2018 - Authorization to Release Bids: MOA Groundwater Diversion Project Phase 2 | Jerry Otto |
| F. Resolution 32 – 2018 – A Resolution to Rescind Resolution 17-2018 in its Entirety and Adopt a Revised Transit Advertising Policy | Ali Madison |
| G. Resolution 33 – 2018 – Adoption and Approval of BFT’s Capital Improvement Program | Kevin Hebdon |
| H. Resolution 34 - 2018 – Authorizing the General Manager to Release the Draft 2018 – 2023 Transit Development Plan for Public Comment | Bill Barlow |

11. Discussion & Informational Items – None

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| A. 2 nd Quarter Performance Report | Tony Kalmbach |
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12. Staff Reports & Comments

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| A. Legal Report | Pat Roach |
| B. Financial Report | Kevin Hebdon |
| C. General Manager’s Report | Gloria Boyce |

13. Board Member Comments

14. Next Meeting

**Regular Board Meeting – Thursday, August 9, 2018 at 7 p.m.
1000 Columbia Park Trail, Richland WA**

15. Executive Session

16. Adjournment